

## LCTA Board Meeting Minutes

October 13, 2021

Zoom Meeting

In Attendance: Leroy Beeby, Tom Strizich, Steve Meloy, Jamie Coburn and Brian Wood  
Club Manager Mary Sivula and Pro Kyle Wilson

- A. Welcome/Approve minutes September
  - 1. Motion made and approved unanimously.
- B. Public Comment
- C. Pro Report
  - 1. Teaching about 10 hours a week so far.
  - 2. Program is up and running. Junior flyer has been sent out through Tom Banks contacts.
  - 3. Michaela will send adult and junior flyers to all members tomorrow. USTA newsletter will also post them.
  - 4. Halloween social-masking and social distancing.
  - 5. Would like to start a Sunday night league-4:30pm to 8:30pm on all three courts. Teams of 5-2 doubles matches and one single match going on. Kyle can play in if someone doesn't show up. 6-7 weeks long and Kyle provides balls. Board approves blocking courts Sunday nights.
- D. Treasurers Report
  - 1. Paid the last amount of roof repair.
  - 2. Purchase new sweeper and scrubber from Missoula.
  - 3. When requesting reimbursement, there is a form that needs to be filled out.
  - 4. Kyle will be reimbursed for the conference he attended in Las Vegas. \$689 for the conference and \$200 flight.
  - 5. Receiving approximately \$4000 in dues per month.
  - 6. Still in a good spot after buying signs, court sweeper and scrubber, and the roof repairs.
  - 7. Phone landline is required to work with the current fire alarm system.
  - 8. Discussion on possibly no ball machine fee to increase people coming in. Bringing in \$300ish a year. Will discuss with Kyle and table the idea for next meeting.
- E. Club Manager Report
  - 1. Met with Kyle today. Will work with him on setting up tournaments and leagues.
  - 2. Tried the new court sweeper and it works great.
  - 3. Worked with schools on getting scholarship applications. Have 6 applications for review.
  - 4. Working on updating member list.

- F. Roof leak
  - 1. Leak in NW corner. Contacted Tom Hightower and they will come check it.
- G. Lighting for signs
  - 1. Electrician Emmett Kent will install lights on the new outdoor signs.
- H. Court Cleaning
  - 1. Demo on the new scrubber and court sweeper done. They are easy to use.
  - 2. Mary and Michaela are doing the court sweeping approximately two times a week. Look at having a high school kid do it in the future.
  - 3. Use the scrubber to clean courts four times a year.
  - 4. The technician that came out took a look at our old sweeper and it can be fixed up for \$500 as a back up sweeper. Motion made and passed unanimously to fix the old sweeper.
- I. Lockers in bathroom
  - 1. Table discussion for next meeting.
- J. Building maintenance/repairs
  - 1. Outdoor sprinkler system has been repaired and blown out for \$100. A pipe will be buried this week.
  - 2. Auto-close doors has been installed on the bathroom doors to keep the heaters from running constantly for \$300.
- K. High School Scholarships
  - 1. Capital/Boulder High Schools-received 4 applications from Capital with a foreword from Ryan Swenson. Scholarships awarded to Emma and Gabe from Capital-motion made and passed unanimously.
  - 2. Club managers will see if the other two are interested in court sweeping for membership.
  - 3. Helena/East Helena/Townsend-received 2 applications. Helena High just got a new coach so we will give them additional time to get in applications and make a decision in November.
- L. Club Manager and Facilities Manager
  - 1. Steve and Tom met with club managers to go over what they have been working on. Will meet once a month.
  - 2. Larry has been great at the maintenance items.
  - 3. Discussion on club manager and facilities manager compensation to be a flat monthly rate instead of hourly based on what they do.
    - a. A monthly meeting will be held to check in on progress and what is being worked on to hold them accountable.
    - b. Starting November 1, 2021. Larry \$15/month at \$20/hour for all 3 = \$10,800 per year.
    - c. Consult with Mac Smith about adding an addendum to their contract and have them review and approve through email.
- M. Bank Line of Credit
  - 1. Is there a need to set up a line of credit in can there becomes a need for emergency money?

2. There is an annual fee of about \$150 per year.
3. After discussion, it was decided there was no need for this at this time.

N. Internet Update

1. A new computer was purchased for the office with basic office software. Internet is outdated and very slow-they actually don't offer the option we use anymore. Currently \$35 a month and can upgrade at \$70 a month. Approved by the board. Leroy will let them know to upgrade.

O. High School teams use of building

1. \$300 per school. Let them use early release time if it does not interfere with Kyle.
2. Limit to 8 kids per court due to COVID precautions.

P. Received an email from Anna Nash Collins regarding the Spring Fling tournament and a June tournament.

1. Discuss with Kyle to coordinate.
2. Check on precautions needed with COVID.
3. Mask up until play and social distancing.

Next Meeting via Zoom November 10, 2021 7pm